

CCSA BUSINESS MEETING MINUTES

Friday, November 19, 1999
Colorado School of Mines

Thursday, November 18th

We attended an advanced workshop with cases and test results related to the Strong Interest Inventory and the Myers Briggs Type Indicator.

CCSA Business Meeting, Friday, November 19th

Present

- Lisa Hutton, University of Colorado at Boulder-College of Business, 303.492.8390, lisa.hutton@colorado.edu
- Michelle B. Gjerde,, USC-Pueblo, CO, 719.549.2512, gjerde@uscolo.edu
- Janna Oakes, DU-Daniels College of Business, 303.871.7483, jaoakes@du.edu
- Katharine Grant, DU-Daniels, 303.761.9253, kagrnt@du.edu
- Sandi Briner, Colorado College, 719.389.6893, sbriner@coloradocollege.edu
- John Haag, University of Denver, 303.871.2150, jhaag@du.edu
- Mary Michael Collignon, DU, 303.871.4758, mcollign@du.edu
- Abby Carrey-CU-Boulder, 303.492.6541, carrey@spot.edu
- Sandi Rosewell, CU-Boulder, 303.492.4126, rosewell@stripe.colorado.edu
- Ron Brummett, Colorado School of Mines, 303.273.3297, rbrummet@mines.edu
- Ruth Prochnow, DU, rprochno@du.edu
- Pat O'Keefe, DU, pokeefe@du.edu
- Shayn Smith, CU-Boulder, shayn.smith@colorado.edu, 303.492.4121
- Nancy Pool Morgan, DU, ndixson@du.edu, 303.871.4301
- Lynne Boyle, CU-Boulder, lynne.boyle@colorado.edu, 303.492.4117
- Lissa Gallagher, CU-Denver, 303.556.2253, lissa.gallagher@cudenver.edu
- Louise Wildeman, Colorado School of Mines, lwildema@mines.edu
- Stephanie Pomponio, CSM, spomponi@mines.edu
- Janet Streed, UNC, 970.351.2140, jkstree@unco.edu
- Marlaine Mowitz, UNC, 970.351.2698, mkmowit@cs.unco.edu
- Gordon Gray, CU Boulder, gordon.gray@colorado.edu, 303.492.4104
- Ann Malen, CSU, amalen@careermail.colostate.edu, 970.491.5709
- Rich Baca, MSC, Rbaca@mesastate.edu, 970.248.1366
- Ivan Cardenas, MSC, icardena@mesa6.mesa.co.edu, 970.248.1491
- Jack Brewer, USC, jbrewer@uscolo.edu, 719.549.2408

Schools not represented

- Adams State College
- Colorado Christian University
- Fort Lewis College
- Metropolitan State College of Denver
- Regis University
- University of Colorado at Colorado Springs
- Western State College
- The Naropa Institute

Roundtable Announcements

Mesa State

Ivan is working with a blind student in need of an internship in the field of Computer/Information Technology. The internship can be paid or unpaid. Anyone who has information about this sort of internship, please contact Ivan.

Additionally, Mesa State is updating their web site

University of Southern Colorado

They have moved their career office from the psychology building to the student center. They will be coordinating a Technology Career Fair this year for the first time

CU-Boulder, College of Business

Nothing new to report

DU-Daniels College

Still looking for a new director of the MBA program. Has filled other career counselor slots

DU-Career Center

Things are going well with resume referral and job listings with Crimson Solutions. No problems with students use the system. Employers are not entering their jobs on-line yet, this is still manually done. Ann Malen from CSU asked when employers would be doing this? Lynne Boyle mentioned, CU-Boulder hired a temp to help the employers with posting their jobs on-line.

Additional news from DU includes, freshman working with laptop computers and the women's college moving to the main campus.

CU-Boulder

The workshop/conference room in the career center has become a smart room, which means it has high tech to give counselors the ability to use PowerPoint and other technology related software. There has been a Blue Ribbon panel developed to look at technology needs. Both career counselors and employers make up the panel.

The first ever Senior Transition Conference was hosted. \$5 included lunch and speakers presenting on the first year on the job. CU-boulder also videotaped the workplace transition series featuring Donald Asher. This should be available in the CCSA President's suitcase.

Colorado School of Mines

Received a second place NACE award for their publication for students. Construction will begin to add onto the student union, student services will be in this building including the career center.

CSM is also looking to use Crimson Solutions in the Future

NACE

Nancy Pool Morgan is the College representative to NACE. There will be a college roundtable for March. Additionally, if you have any ideas for NACE, let Nancy know.

CU-Denver

The Career Center is looking to be combined with academic advising. They have expanded their internship program. And CU-Denver also leads an Intro to Career Planning and Career Success class for seniors

University of Northern Colorado

Academic Affairs Division over sees the Career Center now. Student Affairs was abolished in one day. A new Enrollment Services office created major staff turnover. Marlaine lost five staff members and has had 6 supervisors. UNC is building new student services office. Additionally, they coordinate the largest teacher fair in the nation. Education vacancies are posted through 1stPlace.

CSU

Has a full-staff and things are going well. Currently they are going through a program review. They have recently hosted an internship conference and have had a successful career fair with 4300 students in attendance. They are involved in the 1st year experience pilot program. They are also looking on how to incorporate career component in classes with faculty.

Ann asked about having a graduate school fair. Lynne Boyle had mentioned the fair had low attendance, many Ivy League schools did not attend. The idea was brought up to have a CCSA joint graduate school career fair, maybe similar to law fairs. This will be a break out discussion at the spring meeting

Business Meeting Called to Order at 9:55am

1. Approval of the Minutes of May 21, 1999
Nancy Pool Morgan, DU moved to approve
Ann Malen, CSU seconded
Acclamation

2. Treasurer's Report-Mary Michael Collignon, DU

Yesterday's co-sponsored event by CCDA gave our budget an additional \$500, and we made money yesterday so our balance will be higher for May. We were not expecting this. Non-Affiliates paid \$90 compared to \$50, 71 attended. The ending balance to the budget as of November 15, 1999 was \$1465.85.

There was some concern brought up over last year's May 1999 meeting and the depletion of the budget. Nancy Pool Morgan, DU stated that we might want to put together a meeting planning guideline sheet. Lisa Hutton, CUB-Business, volunteered to put a guideline sheet together with Nancy's help. The sheet will go on the web site for all to review later in the month of December.

by-law's Change

There was a suggestion that we make a change in the by-laws stating "all contracts need to be reviewed by president and treasurer"-virtual report.

Move to approve the Treasurer's Report: Ron Brummett, CSM
Michelle Gjerde, USC Second
Acclamation

Old Business

1. Update Membership List

Lisa passed around the membership list, which will be updated, on the web and on a disk

2. Career Fair List

Lisa passed around the Career Fair list, which will be updated, on the web site. It was brought to the attention of the membership that several career fairs were scheduled on March 7, 2000.

3. Discussion of proposed CCSA policy statement concerning what types of employers should be allowed to attend university-sponsored fairs

Presented by: Ann Malen, CSU, Marlaine Morwitz, UNC and Lynne Boyle, CU-Boulder.

The reasoning for the statement was to give students and employers protection from misrepresented employers and protesters.

You can customize the statement for your own campus. That is why it was made so broad. This is a great policy because all the schools in the membership will be able to support a campus having a problem. Additionally, it is a CCSA policy statement, so employers cannot say that one school allowed them to do something outside of the policy.

Someone asked what does costumes mean? Someone dressed in Halloween costumes to promote anonymity. On CU-Boulder campus, protestors had worn death masks and costumes that were extremely disruptive, not only to career fairs, but employer presentations as well.

Is this a trend on college campuses? Have other schools had protestors? Other campuses may have. The appropriateness of the disruptions is what is inappropriate, even though they bring up serious issues. Education of students is important.

Possible ways to solve the protests is to have students carry their ID with them. Private institutions can escort students off campus. Private events just for students can alleviate some of the protestors as well.

Free speech is the issue; time, place and manner. Having the protestors outside of the event is O.K., it is problematic when they come into the event.

The statement was changed with several suggestions.

Approval of statement with changes-
Move to approve: Ivan, Mesa State
Second, Gordon Gray, CU-Boulder
Acclamation

Ann Malen brought up that this would be a good article for NACE and would be great if it was posted on their Internet site.

4. Bylaws discussion concerning meetings:

Current: Meetings are held two times a year: fall and spring. Other meetings may be scheduled as needed.

Regarding meetings-the general guidelines are fine, however, information will be expanded in the meeting guidelines that will be developed by Lisa Hutton, CUB-Business, and Nancy Pool Morgan, DU.

Discussion followed related to guidelines for meetings. Possibly holding a retreat types atmosphere for May meetings-west slope for May, East slope for November.

Additionally, the guideline should include a deadline for cancellation of registration. Information also needs to be on registration sheet form.

By-law approval:

"If a member or non-member indicates that he/she will attend a sponsored meeting or event but is a no-show or late cancellation (defined as less than 48 hours notice or according to criteria or registration materials), then the member shall pay the cost of the registration. In addition, non-members will not be considered registered until payment is received."

Move to approve-Rich Baca, Mesa State
Second-Shayn Smith, CU-Boulder
Acclamation

5. Legislative Report

Higher Education is receiving a 2.6% increase, 10% increase for corrections in the state budget. Discussion occurred related to CCHE new developments.

New Business

1. Discussion: Spring 2000 meeting-Lisa Hutton, CU-Boulder
May 18-19, 2000

Site: Redstone Inn is located in Redstone Colorado, 30 minutes from Glenwood Springs.

Information about Redstone Inn Hotel

Lodging:

10 rooms with Double Beds -\$80 each

10 rooms with 1 Queen Size Bed-\$65 each

6 rooms with 1 King Bed \$80 each

2 room suite \$80 each

Food has been ordered already and the rooms will be released on April 25. Tax exempt forms need to be to the Redstone ahead of time. You can call 1-800-748-2524 for reservations. Additionally, our main contact is Debbie Strom and her number is 970.963.2526.

You can check out facilities on the web at www.redstoneinn.com

We discussed having our internal talent give workshops during our meeting so the following is a rough draft of the agenda:

Morning would be professional development voted on my membership. If a member would like to present for the May meeting please e-mail a paragraph about your idea to Lisa Hutton so that she may compile all ideas on the listserve and membership can vote.

In the afternoon we will have a Round Table discussion and break out-groups.

Current topics for break out-groups include:

- Data Collection
- Employers posting jobs on-line to our resources
- Discussion of graduate school career fair
- Guideline for meetings

There was also discussion about having a director's meeting at some point during the two days. Possibly in the evening. Lisa Hutton, CUB-Business will put some information on the listserv regarding topic items.

2. Other new business

NBCC Credits are available for yesterday's meeting

RMACE membership information coming around to everyone.

Good job Linda Helwig and Ron Brummet on coordinating a successful training yesterday.

Meeting adjourned Noon- motion-Ron Brummet-CSM

Second-Michelle Gjerde-USC