

November 1997 Minutes

CCSA Fall Meeting November 13 and 14, 1997 University of Colorado at Boulder

Attending: * Adams State, Colleen Klone * Colorado Christian College, Sharon Kitzmiller * Colorado College, Cindy Funk * Colorado School of Mines, Ron Brummett * Colorado State University, Karen Black, Ralph McNerney * Ft. Lewis College, not present * Mesa State College, Richard Baca * Metropolitan State College of Denver, Michelle Bergman * Regis College, Linda Helwig * University of Colorado at Boulder, Lynn Boyle, Ray Garcia, Gordon Gray * Lisa Hutton, Shayn Smith, Howard Rosenberg * University of Colorado at Colorado Springs, not present * University of Colorado at Denver, Lissa Gallagher * University of Denver, Nancy Pool Dixon, John Haag, Lauren Noon, * Mary Michael Collignon, Ruth Prochnow * University of Northern Colorado, David Cessna * University of Southern Colorado, not present * University of Wyoming, Jo Chytka, Nancy Muecke, Ann Jones * Western State College, Layne nelson

Meeting called to order by President Ron Brummett at 1:15 pm Thursday, November 13, 1997. Welcome by Lynn Boyle, University of Colorado at Boulder Introduction of members. Association list was passed and updated. Motion to approve the minutes of the last meeting by Rich Baca, seconded by Cindy Funk. Treasurer's Report by Lauren Noon. Motion to approve the report by Lynn Boyle. Seconded by Nancy Pool Dixon

OLD BUSINESS Members were asked to updated Spring 1998, Fall 1998 and Spring 1999 fair dates. Dates will be collected at distributed via e-mail. Please submit them to dcessna@unco.edu.

TASK FORCE REPORTS: EDUCATION FAIRS - Lynn Boyle Excellent information packets publicizing all state education fairs were once again produced by CU. UNC mailed approximately 1,550 packets to school districts. Wyoming may become a future partner i this endeavor.

PROMOTING THE PROFESSION - Ron Brummett A positive article discussing the job outlook and salaries was published in the September issue of The Denver Business Journal. Way to go Ron for orchestrating the article with the Denver Business Journal, reporter Paula Aven and to all of the participating directors for the positive spin. Ron Brummett will remain in contact with reporter, Aven for potential future articles. It was suggested that a timely topic for the next article could be: What are the skills and backgrounds employers are looking for.

CREDENTIAL FILES AND CASPA - David Cessna President of CASPA felt CASPA represents large districts along the front range. We should consider a broader survey regarding the value of credential files to all school districts. CSU has eliminated ted cred files. UNC maintains for one year at a time. UNC is out of the cred storage business. David Cessna volunteered to construct a survey for approval and distribution. Lynne Boyle will send related questions for inclusion.

NEW BUSINESS: The culture of CCSA: Lynne Boyle authored and distributed a document on e-mail for membership review. She received no responses. Never the less, a lively discussion occurred which resulted in the following decisions: 1. Fall and spring meetings will target a duration of proximity 1-1/2 days in length. however, this issue will be left to the best judgment of the President and Host. 2. Future consideration regarding the spring meeting dates should include graduation dates so as not to place the burden of missed dates should include graduation dates so as not to place the burden of missed graduations or CCSA meetings on any one institution. this discussion led to the revelation that we have neither a host nor a location for the spring meeting. 3. Nancy Pool Dixon and Lissa Gallagher pounced on the opportunity at hand and

volunteered to take time from their busy schedules to travel all the way to Glenwood Springs to inspect suitable sites for the spring meeting, May 14 and 15, 1998.

RESEARCH QUESTIONNAIRE: Janet Goyette, a graduate student at Regis University, is conducting a research project regarding a survey of career services available to graduate students. The questionnaire was distributed and members were urged to complete and return it in the self-addressed stamped envelopes provided.

SPECIAL INTEREST TOPICS: Revised By-Laws-Ron Brummett asked if there was a need to revise the bylaws of the organization. The answer was NO!! However, a discussion regarding membership as it related to the employers, and co-op ensued. An agreement was reached to make a stronger attempt to more fully involve employers once per year but not to include them as members. Regarding co-op, with the exception of Metropolitan State, all co-op at 4-year institutions falls within career services and therefore is already represented. Directors are urged to write co-op personnel to CCSA meetings.

PRESENTER: Dr. Greg Appling, a researcher for CCHE, discussed the mandatory reporting of "Statewide Quality Indicators."

TOUR: An informative tour of the interactive Teaching and Learning Center in the College of Engineering concluded the formal CCSA activities of November 13, 1997

November 14, 1997-CONTINUATION OF SPECIAL INTEREST TOPICS

CCSA MENTORING-What is the purpose? The purpose is to more fully include and encourage participation of new CCSA members. It was felt the CCSA cultural piece could be modified and placed on the listserv to assist in the process. This led to a discussion of developing a CCSA Webpage. Volunteers for a task force to explore the possibilities were: Lisa Hutton, Shayn Smith, Karen Black, and Mary Michael Collignon.

CCSA TREASURY-The abundance of dollars (approximately \$3,000) in our CCSA account was a particular concern of Gordon Gray. The discussion what to do with these funds include: (Howard Rosenberg apparently had pressing business and exited the meeting at 10:07am) 1. Hire a speaker/trainer for future meeting. 2. Review of assessments-perhaps Rich Feller could present. 3. Invite someone to discuss the Internet, web tools, their use, etc. 4. Invite someone to discuss what employers are seeking in new employees. 5. Invite someone to discuss what students should look for in jobs beyond salary. 6. Invite Paul Harrington, as a labor market analyst and economist from NE University 7. Invite a speaker from Colorado Labor Council.

DISCUSSION: THE CHANGING NATURE OF CO-OP ON OUR CAMPUSES: Discussion began with some insights into the changing nature of co-op on the national scene. Co-op was strictly and alternating term program when initiated in the College of Engineering at the University of Cincinnati in 1906. It remained in this easily identifiable state until the 1970's when the U.S. department of Education essentially changed the definition of co-op through providing seed money to initiate co-op programs that met their terms. D.O.E. definitions were much broader than those previously in existence. Since this time, an all-acceptable definition of co-op has been elusive. To many, it has become more of a philosophical/educational strategy than a definitive program. The same appears to ring true in Colorado. The common theme appears to be that students benefit through practical career/major-related work experiences regardless of what it is called. There seemed to be agreement that "internship" is perhaps the most universally accepted term even though it also means different things to different people.

The meeting concluded with the traditional CCSA round table sharing.

Respectfully submitted by David Cessna, Secretary

